Vendor Compliance Requirements

Evergreen Live

Let's work together



What we will need from you:



— Information needed to apply

- Provide your updated vendor contact information (company name, address, phone, email, contact, vendor type, etc.)
- Provide the name and address of your company's owner(s)/principal(s) for background screening and corresponding Driver's License.
- Agree to the terms of the Evergreen Residential's Master Service Agreement, Confidentiality Agreement, and Integrity Code.
- Identify which of the Evergreen Residential locations you will service, identify which trades you will provide (and provide corresponding trade license where required), and whether you can cover Rehabs, Turnovers, and/or Maintenance.



— Insurance

Provide your insurance information (includes your insurance company name, policy number, agent contact info). Insurance certificate must show current General Liability, Auto, Workers Comp, & appropriate Additional Insured wording.

Coverages:

- General Liability – $1,000,000
  - Commercial Automobile Liability
  - Combined Single Limit: $1,000,000

  OR

  - Bodily Injury Per Person Limit: $100,000
  - Bodily Injury Per Accident Limit: $300,000
  - Property Damage Per Accident Limit: $100,000
- Workers Compensation – $1,000,000



— Other

- Provide a copy of your company's W9.
- Provide your banking information on our ACH Form and provide a voided check.
- Pay your annual certification fee of $108, plus $5 per trade license, via credit card online.

Please note: Evergreen Residential reserves to right to impose additional requirements at their discretion.

Please email all documents to: Hello@EvergreenLive.com